

## Business Continuity Management Guide Information

Global / Region	Name of Guidance Document	Published by:	Description / Purpose	Last issued
Global	<a href="#"><u>PAS 56 Guide to Business Continuity Management</u></a>	<b>British Standards institution (BSI)</b> in conjunction with <b>Insight Consulting</b> and <b>The Business Continuity Institute (BCI)</b>	Establishes the process, principles and terminology of BCM. It describes the activities and outcomes involved in establishing a BCM process and provides recommendations for good practice. It provides a generic BCM framework for incident anticipation and response and describes evaluation techniques and criteria.  Based upon the BCI's Business Continuity Management: Good Practice Guidelines, 2002[1]	24 March 2003

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Global	<a href="#">Business Continuity Management Good Practice Guidelines (2005)</a>	<b>The Business Continuity Institute</b> (BCI)	<p>These guidelines describe the process and explain the principles and terminology of Business Continuity Management and provide recommendations for good practice.</p> <p>The new guidelines have been extensively rewritten to take into account the current and possible future structure of PAS56 and also to recognise the growing importance of BCM across all sectors, public and private.</p>	Current Version – 7 February 2005 Previous version issued in 2002[1]

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UK	<a href="#"><u>Expecting the Unexpected</u></a>	<b>The National Counter Terrorism Security Office</b> <b>London First</b> – a business membership organisation & <b>The BCI</b>	This guide aims to provide a checklist and useful ideas for BCM	2003
	<b>A Guide to Business Continuity Management</b>	<b>British Bankers Association</b>	A step-by-step guide to developing or enhancing business continuity within your organisation, written by financial services professionals for financial service professionals.	January 2003
	<b>Disaster Recovery: Business tips for survival</b>	<b>London Chamber of Commerce and Industry</b>	To highlight the importance of contingency planning covering crisis management and disaster recovery.	May 2003
	<b>Joint Service Publication 503 Business Continuity Management</b>	<b>Ministry of Defence</b>		2 <sup>nd</sup> Edition May 2003 1 <sup>st</sup> Edition 2000
	<b>Dealing with Disaster</b>	<b>Civil Contingencies Secretariat</b>	A generic framework for civil protection.	Revise 3 <sup>rd</sup> Edition June 2003

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UK	<b>Preparing for Emergencies What you need to know</b>	<b>HM Government</b>	The booklet includes a paragraph relating to businesses, advising members of the public that their employers have a responsibility for the safety and security of their staff and that all businesses should have arrangements in place to deal with the impact of a major incident or disaster.	August 2004
	<b>Major Incident Procedure Manual</b>	<b>London Emergency Service Liaison Panel</b>	To provide information and guidance for the relevant emergency services and other responsible organisations which may have to respond to a major incident.	6 <sup>th</sup> Edition – July 2004 1 <sup>st</sup> Edition – January 1993
	<b>Business Continuity Planning Guide</b>	<b>PACE</b> – Property Advisers to the Civil Estate – Central Advice Unit. This is an executive agency of the Cabinet Office	The guide is intended to assist government Departments in preparing business continuity plans for their premises and can be used to form the basis of a structured approach to undertaking this exercise by offering comprehensive, practical guidance in producing these Plans.	First Edition May 1998
Australia	<b>Draft Guidance Note</b>	<b>Australian Prudential Regulation Authority (APRA)</b>	Guidance on risk assessment and business continuity planning	July 2004

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North America	<b>NFPA 1600 Standard on Disaster/Emergency and Business Continuity Programs</b>	National Fire Protection Association – developed through a consensus standards development process approved by the American National Standards Institute	This provides a standardised basis for disaster / emergency management planning and business continuity programs in private and public sectors by providing common program elements, techniques and processes.	2004 Edition