

Business Continuity Guides

Global/Region	Name of Guidance Document	Published by	Description/purpose	Last issued
Global	Business Continuity Management Good Practice Guidelines (2008-2)	The Business Continuity Institute (BCI)	<p>These guidelines describe the process and explain the principles and terminology of Business Continuity Management and provide recommendations for good practice.</p> <p>The new version, currently available, has been updated to incorporate some relatively minor amendments to its format and presentation. There have been no major contextual changes and so we have decided to name it GPG2008-2 rather than give it a full new release reference.</p>	<p>Current version GPG2008-2 – January 2009-02-09</p> <p>Previous versions 7 February 2005 and 2002.</p>
Global	BS25999 Part One Business Continuity Management Code of Practice	British Standards Institute (BSI)	Provides organisations with a code of practice to help build and manage business continuity programmes.	November 2006
Global	BS25999 Part Two Business Continuity Management Specification	British Standards Institute (BSI)	Defines the specification for companies to gain certification against the BCM standard	November 2007
Global	BS25777 IT Continuity Management	British Standards Institute (BSI)	Bridge between general Business Continuity and IT	November 2008
UK	Expecting the Unexpected	The National Counter Terrorism Security Office London First – a business membership organisation and The Business Continuity Institute (BCI)	This guide aims to provide a checklist and useful ideas for BCM	2003
	A Guide to Business Continuity Management	British Bankers Association	A step-by-step guide to developing or enhancing business continuity within your organisation, written by financial services professionals for financial services professionals	January 2003
	Disaster Recovery – Business tips for survival	London Chamber of Commerce and Industry	To highlight the importance of contingency planning covering crisis management and disaster recovery	May 2003

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UK	Joint Service Publication 503 Business Continuity Management	Ministry of Defence		2 nd Edition May 2003 1 st Edition 2000
	Dealing with Disaster	Civil Contingencies Secretariat	A generic framework for civil protection	Revise 3 rd Edition June 2003
	Financial Services Authority BCM Practice Guide	Financial Services Authority	Good practice from the largest 60 finance firms in the UK. http://www.fsa.gov.uk/pubs/other/bcm_guide.pdf	November 2006
	Crisis Management & Business Continuity Plans	Business Link	Advise to small businesses. www.businesslink.gov.uk	
	Business Continuity Guide for Small Businesses	Wiltshire County Council	Advise to small businesses. www.wiltshire.gov.uk	June 2006
	Preparing for Emergencies – What you need to know	HM Government	The booklet includes a paragraph relating to businesses, advising members of the public that their employers have a responsibility for the safety and security of their staff and that all businesses should have arrangements in place to deal with the impact of a major incident or disaster.	August 2004
	Major Incident Procedure Manual	London Emergency Service Liaison Panel	To provide information and guidance for the relevant emergency services and other responsible organisations which may have to respond to a major incident	6 th Edition – July 2004 1 st Edition – January 1993
	Business Continuity Planning Guide	PACE - Property Advisers to the Civil Estate – Central Advice Unit. This is an executive agency of the Cabinet Office.	The guide is intended to assist government departments in preparing business continuity plans for their premises and can be used to form the basis of a structured approach to undertaking this exercise by offering comprehensive, practical guidance in producing these plans. http://www.ogc.gov.uk/documents/PACE - _BCPG.pdf	1 st Edition May 1998

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Australia	Draft Guidance Notes	Australian Prudential Regulation Authority (APRA)	Guidance on risk assessment and business continuity planning	July 2004
	HB221-2004 HB292-2006 HB293-2006	BCM Handbook A practitioners guide to BCM Executive Guide to BCM	All good practice guides to help promote good practice standards Australia	2004 2006 2006
North America	NFPA 1600 Standard on Disaster/Emergency and Business Continuity Programs	National Fire Protection Association – developed through a consensus standards development process approved by the American National Standards Institute	This provides a standardised basis for disaster/emergency management planning and business continuity programs in private and public sectors by providing common program elements, techniques and processes	2004 Edition
Singapore	SS 540 – Business Continuity Management	Singapore Standards SPRING	Standard aimed at Singapore companies and organisations needing certification	November 2008